



Wahiawa-Mililani  
**NALC Branch 4837**  
Meeting Minutes

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**January 25, 2024**

- I. Chair: **Call To Order**  
Fagaga Esau called to order the regular meeting at 07:00 PM.
- II. Sgt-at-Arms: **Roll Call (to establish quorum)**  
Konrad Kendrick conducted roll call. A total of 31 members were present.
- Chair announced the passing of Brother Richard Uchima in December 2023. Also shared condolences to Sisters Kathy Meyers and Tina Taijeron for the passing of their fathers.
- III. Secretary: **Minutes from previous Meeting**  
Konrad Kendrick read the minutes. No corrections or issues brought forth. Chair's motion to approve the minutes as read was seconded by Tyler Austin and approved via voice vote.
- IV. Treasurer: **Treasurer's Report**  
Chair explained new process going forward for Treasure's report no longer requires an approval motion. This new procedure is in line with Robert's Rule of Order.
- Shannon Esau read the Treasurer's Report and noted as received for filing.
- V. Secretary: **Correspondence**
- Statements from First Hawaiian Bank, State Farm Insurance, AFL-CIO, USPS PO Box due
  - Forms 1187 dues deduction forms for new CCAs
  - NALC Bulletin
  - Christmas cards from National, Chris Jackson, James Henry, and Region 1 NBA
  - Information AFL-CIO Hawaii scholarship
  - Thank you card from Brother Randy Nakama's nieces for the condolence card and monetary gift for their mother's passing.
- VI. Vice President: **Committee Reports**

Chair thanked Sarah Balmilero and the social events committee for a successful Christmas Party held Restaurant 604 at Pearl Harbor on January 14<sup>th</sup>.

Reminder Food Drive is May 11, 2024

Reminder of monetary donation approved during the last general meeting for \$1000 to MDA and \$500 to Food Drive will be included in the annual budget.

VII. Treasurer: **Membership Report**

Shannon Esau read the membership report:

100 Active. 1 non-active. 33 Retirees. 3 Gold Members. 1 pending

VIII. Chair: **Nominations, Elections, and Appointments**

Convention delegate Kylen Cadiam and alternate Marissa Valiente resigned and will not attend the 2024 National Convention. Alternate Conrad Kong elevated as delegate to convention.

IX. Chair: **Unfinished Business**

Chair's motion to approve branch credit card was seconded by Sarah Balmilero. Details for the specific type of card was discussed and the motion was subsequently approved via voice vote.

Chair's motion to allow "Letter of Demand" for member's who enter management within a year of receiving branch paid training was seconded by Sarah Balmilero. Motion presented to recuperate branch money spent on training members who subsequently go into management within a year of receiving training. Motion was passed via voice vote.

Chair's motion to approve new Travel Policy was seconded by Sarah Balmilero. Item was discussed and approved via voice vote.

Chair's motion to approve new Credit Card Policy was seconded by Marty Butzer. Item was discussed and approved via voice vote.

X. Chair: **New Business**

Chair's motion to approve \$250 monetary gift for Tina Taijeron's father's passing was seconded by Nick Puzon. Motion amended by Sarah Balmilero to \$350, amended motion seconded by Tyler Austin and passed via voice vote.

Chair's motion to approve \$250 monetary gift for Kathy Meyer's father's passing was seconded by Sarah Balmilero. Motion was amended by Shannon Esau to \$200, amended motion was seconded by Kylen Cadiam and passed via voice vote.

Chair's motion to approve \$250 monetary gift to the family of Richard Uchima for his passing was a seconded by Sarah Balmilero. Motion was amended by Kylen Cadiam to \$200, amended motion was seconded by Marissa Valiente and passed via voice vote

Shannon Esau presented the proposed 2024 budget. No issues or questions brought forth. Chair's motion to approve 2024 budget as proposed was seconded by Kylen Cadiam and passed via voice vote.

Shannon Esau spoke about her experience with the TIAREAP process.

- Stationary time tracking sheet created for carriers to use during the live week. The purpose of the tracking sheet is to explain any stationary time to the TIAREAP team.
- Explained Digital Street Review (DSR), live week consultations, carry scanners, no management corrections to be made during live week,
- deliver routes according to red book,
- knock and drop is not contractual, follow M-41 delivery methods

Kylen Cadiam spoke about meeting with TIAREAP teams.

- Teams consist of union rep and management rep at all phases of evaluation.
- 8 hour carriers, if they require overtime, will carry the first half of the route one day and the back half the next day
- Take all contractual breaks

XI. Chair: **General Discussion**  
none

XII. Chair: **Adjournment**  
Chair's motion to adjourn meeting at 8:09 PM was seconded by Konrad Kendrick and passed via voice vote.